

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting

October 2, 2017

Carlynton Jr.-Sr. High School Auditorium– 7:30 pm

### MINUTES

The Carlynton School District Board of Education held its voting meeting October 2, 2017 in the junior-senior high school auditorium. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, Marissa Mendoza, LeeAnne O'Brien, Caleb Richardson, Nyra Schell and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Anthony Giglio, Business Manager William Reilly, and administrators Marsha Burleson, Michael Loughren and Ed Mantich. The audience was comprised of four individuals.

**CALL TO ORDER** - *President Schriver called the meeting to order at 7:39 pm. The Pledge of Allegiance was led by Michael Loughren. The roll was called by recording secretary Michale Herrmann. All board members were present; Director Honchar left the meeting at approximately 8:00 pm.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

### **APPROVAL OF MINUTES:**

Director Honchar moved, seconded by Director Schell, to approve the minutes of the September 18, 2017 Finance Committee Meeting as presented;

*And the minutes of the September 18, 2017 Voting Meeting as presented. By a voice vote, the motion carried 9-0.*

### **REPORTS:**

- Executive Session – *President Schriver reported the board discussed real estate, personnel and general items in the closed session.*
- Administrative Reports
  - Superintendent – *Dr. Peiffer commented on the close to the first grading period; he announced that monthly finance committee meetings will keep the board on track for budget planning; the opening for a Director of Fiscal Affairs and Budget has been advertised; and the band festival was well-attended and successful, noting it was nice to see the students supporting one another.*
  - Business Manager – *Mr. Reilly provided a handout to illustrate the 2018 index rate for the district and the latest updated figures for real estate tax collection. Director Schell asked about the proposed homestead exception and what impact it could have to the district. Mr. Reilly said it could be positive for state taxpayers if it passes.*
  - Principals – *Mrs. Burleson said her building has had a great start to the school year and the school continues to build partnerships. The traveling Civil War trunks will be visiting Crafton with many artifacts and the annual rocket launch and Red Ribbon Week are scheduled.*

Minutes of Finance  
Committee Meeting

Minutes of Voting Meeting

*Mr. Loughren said teachers are increasing student engagement through the use of technology. The foundation's golf outing on September 23 was a huge success. Upcoming events include homecoming and an internet safety night for parents.*

- Curriculum and Data – *Mr. Mantich said PSSA scores are in and will be distributed and mailed home. He will be working to disaggregate data from the PSSA, PVAS and diagnostic assessments to determine targeted interventions for students who need help in a specific area. Mr. Mantich said the School Performance Profile should be released in a few weeks.*

*Director Honchar departed the meeting.*

## **I. Miscellaneous**

Director Dugan moved, seconded by Director O'Brien, to approve the additions to the 2017-2018 Conference and Field Trip Requests as submitted. (Miscellaneous Item #1017-01 REVISED) **By a voice vote, the motion carried 8-0.**

## **II. Personnel**

Director Schell moved, seconded by Director Zaletski, to approve the deletion to the 2017-2018 Activities Supplemental List with as presented; (Personnel Item #1017-01)

The addition to the 2017-2018 Athletic Supplemental List as recommended; (Personnel Item #1017-02)

The Leave of Absence Request of employee CFT1718-07 as submitted; (Personnel Item #1017-03)

The addition to the 2017-2018 Day to Day Substitute as presented; (Personnel Item #1017-04)

*And to employ Sandra Eaton for the position of Child Accounting Register, a Class 1 position consistent with the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement. (Personnel Item #1017-05) **By a voice vote, the motion carried 8-0.***

## **III. Policy**

Director O'Brien moved, seconded by Director Appel, to approve the first reading of Policies 301 through 313 per the PSBA full policy review. (Policy Item #1017-01) **By a voice vote, the motion carried 8-0.**

**OLD BUSINESS:** *Director Schell called attention to students winning the Eco Challenge at Phipps Conservatory. Director Dugan asked for a status update on electronic progress reports. Dr. Peiffer said the goal is to have them ready for the next report period. President Schriver asked about the process for negative lunch accounts. Dr. Peiffer said students are given reimbursable meals in such cases.*

Conference and FT Requests

Activities Supplemental List  
–Resigning Sponsor

Addition to Athletic  
Supplemental List

Leave of Absence

Addition to the D-D Sub List

Child Accounting Registrar –  
Sandra Eaton

Policies 301-313, First  
Reading

**NEW BUSINESS:** *Director Dugan asked if the board can be notified of school incidents within a reasonable time frame. Dr. Peiffer said he would put a plan in place.*

*Revision of the Mission Statement – Some board members questioned if developing a mission statement is a priority. Dr. Peiffer said the mission statement was developed decades ago and is necessary to discern current needs or targets for the district. Director Schell expressed belief that stakeholders should be involved in the process. Dr. Peiffer suggested the use of a facilitator to provide a unique perspective, adding that all board members need to buy into the process. President Schriver asked Dr. Peiffer to present a timeline to meet and suggested the board should email Dr. Peiffer with pros and cons.*

*Director Zaletski asked for clarification of the expectations of coaches and sponsors in regards to supervising students. Dr. Peiffer said the staff is responsible from portal to portal and should remain with students until they are picked up by a family member.*

**OPEN FORUM:** *Parent and Crafton PTA president Courtney Bonnet asked if the YMCA had discussed after-school care with the district. Dr. Peiffer said there was discussion with the Coraopolis Y. Director O'Brien said Keystone Oaks has a before- and after-school care program and it is operated by an outside company. Dr. Peiffer said it would be something to look into.*

*Director Mendoza called attention to the cheerleaders who qualified as All-American with a chance to perform in Florida.*

**ADJOURNMENT:** *With no further business, Director O'Brien moved for adjournment at 8:28 pm, seconded by Director Schell. **By a voice vote, the motion carried 8-0.***

Respectfully submitted,

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William Reilly, Board Secretary

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Michale Herrmann, Recording Secretary